

## ATLAANZ Research and Travel Grants

ATLAANZ awards twice-yearly grants of up to \$500 to support its members in relevant research projects and travel.

Examples of appropriate projects include:

- institutional or cross-institutional research projects
- development of resources or publications
- organisation of professional development workshops
- attendance at conferences or other professional development workshops
- travel expenses to foster cross-institutional initiatives (e.g. visiting fellowships, sabbaticals)

For travel grants, applications must be received *at least* one month in advance of the date of travel. A committee meets monthly to consider any application received by the end of the previous month. Funding decisions will be based on how much money is available and the extent to which any applications fulfill the two selection criteria below:

### **Selection Criteria**

- Evidence of benefit to the practice of learning advice in Aotearoa / New Zealand
- Commitment to share your learning with the ATLAANZ community (e.g. through a written report to the ATLAANZ committee to be included or summarised in the member newsletter, a presentation at an ATLAANZ event and / or an article in the ATLAANZ journal)

Financial members (i.e. who have paid fees for the current year) are invited to apply by sending the details below (either in the body of an email or as an email attachment) to [atlaanz-executive@googlegroups.com](mailto:atlaanz-executive@googlegroups.com).

## **Application for an ATLAANZ Research and Travel Grant**

**Name and title:**

**Position and Institution:**

**Contact phone number:**

**Contact email:**

- **Basic details of the research project or conference travel you are applying for (up to 100 words)**
  
- **How will your travel or research benefit the practice of tertiary learning advice in Aotearoa / New Zealand? (up to 100 words)**
  
- **How will you share your learning with the ATLAANZ community? (up to 100 words)**
  
- **Please explain what other support you have available (e.g. institutional funds, other grants). (If relevant, you may wish to include a supporting statement from your manager regarding funding from your institution. )**
  
- **Estimated costs of your travel or research:**

(Please attach copies of receipts for expenses already incurred; should you receive any funding, you will be expected to send the ATLAANZ committee any relevant receipts should they request them)