

Peer feedback from one-to-one observation

Learning Advisor:	Date:
Observer:	Time:

	Comments
Warm introduction	
Student's details are identified (where applicable) ethnicity, language background, motivation, organisational skills, programme, paper, assessment guidelines and marking criteria.	
Student's learning needs are identified and clarified.	
Clear explanation of objectives for session is given.	
Language choices and pace of one-to-one session is appropriate for student.	
Eye contact and an interactive manner are used.	
A variety of tools are used to engage student eg notes, website resources, handouts.	

Open questions are used.	
Comprehension is checked during and before end of session.	
A positive and encouraging atmosphere is maintained.	
Student is empowered and encouraged to become an independent learner eg notes taken.	
Any writing is legible and well-organised.	
Time is managed to ensure there is a clear summary (notes) at the end and time for questions and follow-up. Positive and encouraging conclusion.	

Other notes for follow-up discussion: